



PARTNERSHIP for children

October 30, 2025

Dear Community Provider,

Camden County Partnership for Children (CCPFC) provides care management services to children and youth experiencing emotional, behavioral, developmental, intellectual, and substance use needs, and their families. In partnership with the New Jersey Children's System of Care (CSOC), CCPFC has access to limited funds designated for one time use by community organizations to promote and develop new, additional, and/or unique resources addressing an unmet or under-served need in Camden County.

This letter serves as a "Request for Proposals" (RFP) to develop and/or increase the availability of community-based resources to Camden County youth experiencing emotional, behavioral, developmental, intellectual, and substance use needs, and their families.

A maximum total of **\$67,697.70** is available to fund one or more projects. Funding is to be used for expansion or creation of resources available to Camden County youth experiencing emotional, behavioral, developmental, intellectual, and substance use needs, and their families. All types of projects that result in the expansion or creation of community-based resources will be considered with preference given to those programs that address needs related to:

- Mentoring Services Children under 10
- Mentoring Services Youth 10 and up
- Positive Recreational Opportunities
- LGBTQIA+ Support / mentoring
- After School Programing
- Group Mentoring Services

(Data sources used can be found at the end of this document)



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This funding solicitation reflects current needs of youth in Camden County and the NJ Children’s System of Care Community Resource Development (CRD) funding guidelines. Collaborative applications that maximize the impact of these limited funds are encouraged as well as projects that include family participation. The overall goal of this RFP is twofold: to develop and/or increase the availability of resources to Camden County youth and their families; and to increase positive outcomes for youth experiencing emotional, behavioral, developmental, intellectual, and substance use needs. *All awards are contingent on the sufficiency and availability of CSOC funding.*

Final decisions regarding grant awards will be at the discretion of the CSOC.

All proposals with attachments shall include the following information specific to this solicitation and will be evaluated based on the “Rating Scale” included with this announcement



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1. Needs Statement:

- An explanation of the proposed activity(ies) or service need(s) referencing the needs assessment outcomes and identified areas of need in Camden County
- Understanding needs of Camden County youth with emotional, behavioral, developmental, intellectual, and substance use needs especially in regards to Medicaid and Evidence Based Practices (EBPs), promising practices, or best practices, where applicable.
- Understanding of referral needs for all NJ Children's System of Care Partners;
- General and specific knowledge of cultural competencies necessary to be successful in Camden County.

2. Description of Agency and History of Service to Youth and Families:

- Organizational capability to initiate and sustain current and proposed program, preferably Evidence Based Practices (EBPs), promising practices, or best practices, where applicable.

3. Description of Service(s) to be funded:

- Specific implementation plan, informed by a qualified purveyor of that best practice, promising practice, and EBP particularly around fidelity to the model when applicable;
- Activities and services to be provided during the funding period, and those to commence beyond the funding period;
- Background, qualifications, and justification of organization to provide work as part of this proposal;
- Agreement to serve Medicaid-eligible youth and their families;
- Agreement to serve all eligible NJ Children's System of Care youth (No eject - No reject).
- The effective period or term of the service or activity;

4. Anticipated Outcomes

- Sustainability plan. All projects must demonstrate sustainability after initial funding. Demonstrate that the service is sustainable after the end of the effective term and provide a plan outlining relevant strategies. Please describe how these services will continue into the future, including plans for third party reimbursement and/or other funding sources.



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- Defined anticipated quantifiable deliverables, level of service, and/or outcomes.
- Affirmation of required periodic fiscal and or program reports to demonstrate compliance with the bid requirements

5. Evaluation Methods

- Evaluation of practice or program adherence/fidelity/effectiveness and participation in ongoing outcomes research, if applicable, to the practice or program proposed.
- Documentation of a quality assurance effort and outcomes monitoring plan;

6. Budget

- Exact amount of funds requested and **detailed budget** for the expenditure of these funds.

A signed attestation from the potential awardee stating they have completed or will complete upon award notification all requirements of the CARI check process as outlined in the new guidance released 09/05/2025.



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RFP Timeline

Submission Deadline: 5:00 PM on Friday, January 16, 2026

Proposals received after this deadline will not be considered for funding. The preferred method for submission for the Request for Proposal is a Word or PDF document save the ONE combined file with your agency name and attachment via email sent to: adipietro@camdencmo.org To ensure email delivery, please leave a phone message at 856-482-6222 ext. 148 that the proposal was sent.

- **Community Q&A:** 10:00am on Monday November 17, 2025
- **Community Q&A #2:** 10:00am on Monday December 8, 2025
- **Proposal Review Panel Meeting:** 10:00am on Monday January 26, 2026
- **Proposal Review and scoring:** 10:00am on Monday February 2, 2026

Selected applicants may be invited to present their proposals. Proposals will be evaluated by a review team consisting of members of the Camden County CIACC and CCPFC. Due to time constraints and the volume of applications, not all proposals may be selected for presentation.

Proposal(s) are anticipated to be recommended to NJ-CSOC **by February 13, 2026** based on the approval of CCPFC's COO and CEO. RFP timelines are subject to change. **Disbursement of funds and program implementation is anticipated for 7.1.2026. The program is expected to run for no longer than twelve (12) months, commencing from the actual date of funding.**

Please feel free to contact me at 856-482-6222 ext. 148 if you have any questions. Your consideration of this request is greatly appreciated.

Sincerely,

April DiPietro, LSW
Community Resources Director
Camden County Partnership for Children

cc: Anita Wimple, CC CIACC
Board of Directors CCPFC



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Distribution:

Camden Community Provider List

Camden Youth Service Commission

CIACC Member List

Camden Mental Health Board

Post: <https://www.facebook.com/camdencountycmo>

Data Sources used in preparation of this RFP

- HSAC Needs Assessments: https://www.nj.gov/dcf/about/divisions/opma/hsac_needs_assessment.html
- DCF Commissioner's Dashboard: <https://www.nj.gov/dcf/childdata/continuous/index.html>
- DCP&P Dashboard: <https://www.nj.gov/dcf/childdata/protection/index.html>
- DCF Rutgers Data Hub and Portal: <https://njchilddata.rutgers.edu/>
- Kids Count: New Jersey Kids Count 2023 | Advocates for Children of New Jersey (acnj.org): <https://acnj.org/kids-count/>

2026-27

**Camden County Community Resource
Development Funds Application**

Legal Name of Organization _____ Date of Request _____

Mailing Address _____

Contact for this Proposal _____

Telephone _____ Fax _____ E-Mail _____

Address and Phone (if different from above) _____

Please provide this form with all other documents in one file when submitting your proposal

NARRATIVE:

1. State your organization's mission.
2. Provide a **brief** history of your organization including incorporation, tax status, and experience with the proposed project.
3. Provide information regarding Medicaid provider status.
4. **Project Description:**
 - a. Describe the unmet need(s) you are targeting with any experiential or statistical data you have using the list of data sources provided in the RFP document.
 - b. Describe how your organization proposes to meet this need:
 - i. Describe the target group of children/youth to be served: needs, ages, number to be served (if relevant).
 - ii. Describe relevant details such as hours of operation, staff qualifications, location, etc.
 - iii. Describe the actual activities/services. Explain how this proposal addresses the goal as explained in the request for proposals Background and Rationale statement.
 - c. Describe the outcomes expected and how you will measure them, for example, number of contacts or recipients; number of successful discharges; family and youth satisfaction reports.
 - d. Explain how this project will be sustained on an on-going basis after the grant money has been used.
5. Provide any additional information about your organization, program or experience which will be helpful in the selection process.

PROJECT BUDGET

Submit a **line item budget**, describing each item, the total cost, and the amount you are requesting from Camden County Partnership for Children (CCPFC). Include a brief justification for the amounts you have included. Funds should not be used to supplant existing funds.

The following must be included with this application:

- List of Board Members
- Set of recent financial statements (at least six months)

Note: There may be further information or documentation required before a cooperative agreement can be executed.

Only complete packets will be eligible for review. Your Packet must be in ONE PDF file and emailed to the following address no later than 5:00pm on Friday, January 16, 2026 addressed to:

April DiPietro, LSW
Community Resource Director
adipietro@camdencmo.org



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Camden County Community Resource Development Funds Background and Rationale, Fiscal Year 2026-27

NJ Children’s System of Care (CSOC), Camden County, and Camden County Partnership for Children (CCPFC), are interested in expanding services and programs for youth in the county with mental health, behavioral health, intellectual disabilities, and substance use needs. **This one-time funding of \$67,697.70 (less may be applied for) must be utilized in full by: June 30, 2027 and will become unavailable to the awardee(s) after that date.** Proposals submitted must either be a one-time initiative that can have a sustained impact or serve as seed money to initiative a new resource. Applicants must commit to working in partnership with Camden County Partnership for Children (CCPFC), other system partners, and community-based resources. They must embody the values of the NJ Children’s System of Care.

All applications will be reviewed and scored via a panel consisting of CCPFC Community Resource Director, CCPFC Board Members, CCPFC employees, and various members of the Camden County Children’s Interagency Coordinating Council (CIACC).

There have been noted gaps and needs in quality, community-based mental health services through various system-wide surveys and needs assessments. While the proposals do not have to narrowly target any one population, keeping the identified needs of our county is advised. Any need identified should be supported with documentation within the RFP narrative.

The priority needs for funding identified are (no specific order):

- Mentoring Services Children under 10
- Mentoring Services Youth 10 and up
- LGBTQIA+ Support / mentoring
- After School Programing
- Group Mentoring Services
- Positive Recreational Opportunities

**The barriers and needs have been collected from various sources: The Children’s Interagency Coordinating Council (CIACC); The Multidisciplinary Team (MDT) of the Child Advocacy Center; the Youth Services Commission (YSC), and CCPFC Staff.*

All applicants must demonstrate the ability to manage the finances and implement the practice/program applied for in their application. Applicants must agree to submit comprehensive reports by the dates listed below:

1. 30 days after start up / launch of program
2. 12/31/2026
3. 6/30/2027

- a. Program Performance Reports
- b. Expenditure Reports that include: Detailed submission of all documents that substantiate funding use (receipts, time logs, invoices, mileage, etc.)

Thank You,

April DiPietro, LSW
Community Resource Director
Camden County Partnership for Children (CCPFC)
adipietro@camdenmo.org



Camden County CRD funds proposal checklist

- 1) Did you complete the Application form with your agency name, date of request, mailing address, contact for the proposal, telephone and email? **Including** the narrative by answering the 5 questions listed on the application form?
- 2) Did you answer and provide details for the 6 sections listed in the RFP document? Each section is outlined with specific expectations.
 - a. Needs Statement
 - b. Description of Agency History of Services to Youth and Families
 - c. Description of Service(s) to be funded
 - d. Anticipated Outcomes
 - e. Evaluation Methods
 - f. Budget – detailed
- 3) Did you **combine all your documents into one file** and save it with the CRD funds FY and the name of your agency? Example: 2026-27 CRD Funds Camden CMO proposal
- 4) Did you email your saved file to April DiPietro at adipietro@camdencmo.org before the deadline?
- 5) Did you receive confirmation of your submission?
- 6) **A signed attestation from the potential awardee stating they have completed, or will complete upon award, all requirements of the CARI check process as outlined in the new guidance released 09/05/2025.**

**** If you have answered YES to the above five questions – you are all set! April will be in touch soon with updates regarding the status of your proposal.**

2026-2027 Community Resource Development Funds RFP Addendum

Beginning with the 2026-2027 funding year, awardees of the Community Resource Development Funds (CRDF) will be required to obtain CARI background checks for all employees who will provide services through the CRDF. Please see below for further information.

New Jersey law, specifically N.J.S.A. 9:6-8.10f, requires CARI background checks of employees of facilities or programs that are licensed, contracted, regulated, or funded by DCF. That law prohibits any person identified as having a history as a perpetrator of substantiated child abuse or neglect, as determined by DCF, from employment at such facility or program.

Your agency, or a program within your agency, is identified as licensed, contracted, regulated, or funded by DCF, and as such, is subject to the Child Abuse Record Information (CARI) background check requirement mandated by N.J.S.A. 9:6-8.10f. The CARI Online Application System is available to DCF affiliated agencies to create an account and submit CARI applications. Please review the following information regarding the Online Application System and submission of your CARI applications.

Who should be CARI checked under N.J.S.A. 9:6-8.10f?

Prior to accessing the Online Application System, it is important to determine who is subject to a CARI background check within your organization. **To clarify, a CARI check is only required for those employed by a specific program or department within an organization that is funded or regulated by DCF.** For example, if your organization contains many departments and/or programs and only certain programs within your organization are financially supported or regulated by DCF, then only employees, consultants, or volunteers within those programs are subject to CARI checks.

Additionally, your agency may have programs that are already required to submit CARI checks based on a separate law from N.J.S.A. 9:6-8.10f. If that is the case, you do NOT need to submit additional CARI applications for them under this law. For example, staff within your organization that are already subject to CARI checks as employees of a licensed youth residential facility or any Court Appointed Special Advocates (CASA) would not need to be rechecked.

How to file a CARI?

1. Identify an Administrator

Agencies will need to identify an administrator to create and maintain the facility account. That administrator will be responsible for submitting and receiving CARI applications and results.

2. Create an Account

To set up a CARI account, the agency administrator will need to provide their agency's Vendor Identification Number, which is the letter "V" followed by 8 digits. To obtain your agency's Vendor Identification Number, please visit <https://www.njstart.gov> then click "Registered Vendor Search" to search for your agency and obtain your V#.

To access the CARI Online Application System, each agency will need to set up a facility account by visiting <https://www.njportal.com/dcf/cari>. That website will prompt the identified administrator to "Create a New CARI Account" and will provide tutorials for setting up the facility account. When creating an account, select "Department of Children and Families - Community Partners" from the drop-down selection of Program/ Application Types.

Next, the administrator will be prompted to create a My New Jersey account username. This will be the username and password used by the account administrator to log in to the Online Application System moving forward.

3. Invite Applicants to Submit CARI Check Requests

The Online Application System will allow the account administrator to invite agency staff to complete an online CARI form and to check the status of submitted applications. Employees will be able to complete the electronic CARI application through an emailed link, or on-site at the agency. The employee can complete the application using a personal computer or smart phone; however, the email invitation link will expire after two weeks. All completed CARI checks are returned through the Online Application System, and the results will be emailed directly to the facility account administrator.

Please note, if your organization oversees multiple programs or sites who are subject to a CARI check, the agency administrator will have the ability to "Invite a Facility User" from each program/site. This facility user would then have administrative access to the organization's facility account, which would allow them to invite staff from their individual program/site to complete a CARI application.

Please note, there is no fee associated with this type of CARI background check.

When to begin the CARI account creation and application process?

As previously stated, the CARI online system is available for your use. You may create your facility account and begin inviting employees to submit their CARI applications. Please be aware that this requirement applies to existing employees and hereafter any newly hired employees. Additionally, staff subject to this type of CARI check within your agency will need to submit renewal CARI applications every **three** years.

The Department of Children and Families thanks you for your continued partnership and for working with DCF to meet this requirement. If you have any questions or concerns, please contact the CARI Unit at 1(855) 744-4913 or DCF-CARI.OASsupport@dcf.nj.gov

CRD CARI CHECKS ATTESTATION FORM

By my signature below, I attest I am authorized to sign this document on behalf of my organization. I agree that as of this date below my organization has met all the requirements of the CARI check process. Should my agency acquire any additional staff during this CRD award period, that staff will be required to submit CARI checks and be approved by the CARI unit.

If any staff within this organization are found to be ineligible for employment under this grant by the CARI Unit, they will not be allowed to work within the programming funded by the CMO CRD grant.

Signature: _____ Date: _____

Printed Name: _____

Organization name: _____ CMO Name: _____



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FY2026-27 Community Resource Development Funds

Frequently Asked Questions

- **What restrictions are in place for how the funds can be utilized?**
 - CRD funds are intended to support new or existing activities or services offered by community organizations and/or county entities that directly promote child and family wellbeing, safety, and health. These funds are not intended to purchase services directly for specific individuals or families and funds cannot be used to supplement contracted DCF services. CRD funds can also not be used to acquire or maintain fixed assets, such as land, buildings, vehicles, and equipment.
- **Does the length of the grant run for a full calendar year after applicants is approved?**
 - No, due to state funding restrictions, this funding becomes unavailable after June 30th, 2027. Applicants can receive reimbursement for services or supplies up until that date but not after. Funding is expected to become available on July 1, 2026, for applicants to begin implementation of their *approved* proposal.
- **Is a proposal with more than one concept or program acceptable if remaining under the \$67,697.70 limit?**
 - Yes, however, submitting a proposal for each concept or program independently will allow each to be reviewed as a separate proposal from the other. If multiple project ideas appear in one submission they will be reviewed together, each being considered alongside the concepts included in the same proposal.
- **Is there a minimum proposal amount an applicant can request?**
 - No.
- **Can funding go to multiple agencies?**
 - Yes, in the past the Review Committee has selected multiple proposals to fund from various agencies in the same fiscal year.

- **Do youth who will be served by this funding have to be enrolled with the Camden CMO?**
 - No, these funds are not intended to **exclusively** benefit CMO or CSOC enrolled youth.

- **Do you have to be a Medicaid provider to apply?**
 - No. We do ask this be specifically stated in our rationale, but it is not required to receive funding.

- **Does the agency applying have to be situated in Camden County?**
 - No, but the project and persons served must target the Camden County youth/family community. Service deliver must be in-person NOT VIRTUAL

- **If targeting a specific town or area, should we include data that outlines why this geographic area is targeted for services?**
 - Yes, although the Camden CMO has identified county wide needs through its review of relevant needs assessments and made that available to applicants, applicants are expected to justify the need by including data specific to the need and why the proposed project needs to occur in that specific town or area.

- **Clarifying Exclusionary Criteria: “Initiation of services cannot be dependent on procurement of unsecured funding and/or partnerships that are not yet established”**
 - An example of this would be if your agency wants to run a group and says it will do so in a school setting. A collaborative relationship between the school and your agency must pre-exist, not be dependent upon the RFP being rewarded to your agency.

- **What should we submit for financial statements?**
 - A recent audit or an agency income/expense report showing at least 6 months activity are both accepted.

- **Is there a page/character/word limit, or a recommended limit for the narrative section?**
 - There is no page/character/word limit nor a recommendation for such.

- **Is there a limit on margins, font, or type-size?**
 - There is not. We do recommend applications use Calibri or Times New Roman- font size 12 so that all applications are easily readable.
 - Please submit your proposal as **ONE combined file** saved with your agency name, CRD Funds 2026-27

- **Do you want paper copies of the proposal sent to the Camden CMO?**
 - No; currently we are accepting electronic submissions in either Word or PDF format to adipietro@camdencmo.org
 - Please submit your proposal as **ONE combined file** saved with your agency name, CRD Funds 2026-27

- **Sustainability**
 - Each applicant should describe in detail their plan of how these services or activities will be funded once the initial grant period is over. If fundraising is part of the sustainability plan, applicant should outline past fundraising capabilities and outline how the service will be supported past the funding period as well as other sources of funding that will be used to continue the service or activity being applied for.

- **When will we hear about our application?**
 - Children's System of Care will notify Camden County Partnership for Children (CCPFC) CMO of its approval sometime in **May 2026**. We anticipate all funded projects will begin implementation effective July 1, 2026, and contingent upon NJ state budget approval.
 - The Camden CMO will notify all approved recipients as well as follow up with all applicants who were **not** selected after we receive confirmation from CSOC.

FAQ Questions from RFP Q&A Meeting

- **Is there a time limit on asking clarifying questions about the RFP process?**
 - No, you can ask questions up to the deadline (though it is recommended that you do not turn in applications last minute)

- **If the planned initiative is statewide, can we seek funding from other CMO's also participating in the RFP?**
 - Technically, yes you can. However, keep in mind that to successfully fund it as statewide, you would need to be awarded funding from ALL the CMO's. Otherwise, you would be missing funding for a specific county, subsequently making the initiative not statewide.