



# PARTNERSHIP for children

Compliance & Violation Hotline: (856) 482-6222, extension 202

or

Submit completed form to: [jliz@camdencmo.org](mailto:jliz@camdencmo.org)

Jose Liz

Corporate Compliance Officer

Camden County Partnership for Children

221 Laurel Road, Suite 300

Voorhees, NJ 08043

***All calls/reports are kept confidential***

CCPFC provides a reporting hotline for concerns such as but not limited to:

- Ethical Violations
- Unsafe Working Conditions
- Quality of Service
- Discrimination
- Alcohol & Substance Abuse
- Fraud
- Conflict of Interest
- Theft & Embezzlement
- Violation of the Law
- Falsification of Contracts, Reports, Records
- Wrongful Discharge
- Internal Controls
- Vandalism & Sabotage
- Improper Conduct/Conduct Violations
- Threats
- Bribery & Kickbacks
- Misuse of Agency Property
- Violation of Agency Policy



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## MISCONDUCT/BREACH REPORT FORM

Please provide the following details for any suspected serious misconduct or any breach or suspected breach of law or regulation that may adversely impact Camden County Partnership for Children (here forth referred to as "the Agency". Submit completed form to the Compliance Officer, Deb Cucinotti. Please note that you may be called upon to assist in the investigation, if required.

*Note: Please follow the guidelines as laid out in the Whistleblowing Policy*

<b>REPORTER'S CONTACT INFORMATION</b> (This section may be left blank if the reporter wish to remain anonymous)	
NAME *	
TITLE	
CONTACT NUMBER	
E-MAIL ADDRESS *	
<b>SUSPECT'S INFORMATION</b>	
NAME *	
title	
CONTACT NUMBER if known	
E-MAIL ADDRESS if known	
<b>WITNESSES'S INFORMATION (if any)</b>	
NAME	
TITLE	
CONTACT NUMBER if known	
E-MAIL ADDRESS if known	
<b>COMPLAINT:</b> <i>Briefly describe the misconduct /breach / improper activity and how you know about it. Specify what, who, when, where and how. If there is more than one allegation, number each allegation and use as many pages as necessary.</i>	
1. What misconduct / breach or improper activity occurred?*	
2. Who committed the misconduct / breach or improper activity?*	



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3. When did it happen and when did you notice it?\*

4. Where did it happen?\*

5. Is there any evidence that you could provide us?

6. Are there any other parties involved other than the suspect stated above?

7. Do you have any other details or information which would assist us in the investigation?

8. Any other comments?

Date:

Signature: